



Department of Planning and Budget
James B. Cook, Jr., Scholar Program
in Public Administration
Application Form

Social Security No. _____

Date: _____

Name: _____ Day Phone (____) _____
Last First Middle

Address: _____ Evening Phone (____) _____

City State Zip

Education

Circle highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12 Year Completed _____

Circle number of years of post high school education 1 2 3 4 5 6 7

Name and Location of Institution	Hrs	Degree Received	Major/Spec	Minor	Dates Attended
1.					
2.					
3.					

If you expect to complete an educational program in the near future, please indicate what type of degree or program and expected completion date: _____

Describe any paid or volunteer work experience you have had that relates to your interest in an internship with the Department of Planning and Budget.

Describe any training or formal education you have had that you could apply to your internship with us?

List the computer applications software you are able to use (Lotus, Excel, Word, SAS, etc.) and rate your familiarity on a scale of 1 - 3 (low to high).

Availability

How many hours per week do you plan to participate in the internship program?

List the months you will be available to participate in the internship program.

Identify your proposed schedule to work during the internship on the grid below. Mark only those times that you most prefer.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

Applicant's Signature: _____

Date: _____